

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

A.P. Medical & Health Services – APMSIDC - Posting of Medical Officers (CAS cadre) to work at Central Medicine Stores of each District on deputation basis - Orders – Issued.

HEALTH MEDICAL AND FAMILY WELFARE (B1) DEPARTMENT

G.O.RT.No. 976

**Dated:31-12-2014.
Read the following:**

- 1) G.O.(P) No.10, Fin. & Plg. (FW.F.R.II) Deptt., Dt.22.01.1993.
- 2) From the MD., APMSIDC., Hyd., Lr.No.SPL/CMS/PH5/ GM/13-14, dated: 04-02-2014 and Lr.No.19/E2/Estt./APMSIDC/2014, dt.25-11-2014.

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ORDER:-

In the circumstances reported by the Managing Director, APMSIDC, A.P., Hyderabad in his letter 2nd read above, Government after careful examination, hereby depute the following Medical Officers to the APMSIDC to work at Central Medicine Stores of each District for a period of One Year on Foreign Service terms & conditions as per G.O., 1st read above duly claiming the salary from their original Medical Officer post:-

Sl.No.	Name of the Medical Officer	Deputation to CMS.
1.	Dr. P. Prakash Rao, Civil Asst. Surgeon, PHC, Thogaram, Srikakulam District	CMS, Srikakulam
2.	Dr. M.M.Ravi Kumar Reddy, Civil Asst. Surgeon, PHC, Pakki, Vizianagaram	CMS, Vizianagaram
3.	Dr. S.F.Ravindra, Civil Asst. Surgeon, U.F.W.C., Anakapalli, Visakhapatnam.	CMS, Visakhapatnam
4.	Dr. P. Mallikarjun Raju, Medical Officer, PHC, Velangi, East Godavari District	CMS, Kakinada
5.	Dr. D. Nalini, Civil Asst. Surgeon, PHC, Pedanandipadu, Guntur District	CMS, Guntur
6.	Dr. M.Kuladeep, Civil Asst. Surgeon,PHC, Kothapatnam, Prakasam District	CMS, Ongole
7.	Dr. M. Seshamma, Civil Asst. Surgeon, PHC, Isakapalli, Nellore District	CMS, Nellore
8.	Dr. K.M.Mithra, Civil Asst. Surgeon,PHC, Bommasamudram, Chittoor District	CMS, Tirupathi
9.	Dr. Lakshmikar, Civil Asst. Surgeon, PHC, Nandimandalam, Kadapa District	CMS, Kadapa
10.	Dr. M.Padma Rekha, Civil Asst. Surgeon, Mudigubba, Ananthapuram District	CMS, Ananthapuram
11.	Dr. K.Malli Karjuna Reddy, Civil Asst. Surgeon, PHC, Maddur, Kurnool District	CMS, Kurnool
12.	Dr. P. Srihari, Civil Asst. Surgeon, PN Kolanu, West Godavari District	CMS, West Godavari

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2. The Managing Director, APMSIDC is advised to put the proposal under PIP Scheme (NRHM) for the financial year 2015-16 for approval and after getting approval from the NRHM, the salaries shall be paid from the NRHM funds from the next financial year i.e., 2015-16.

3. The Director of Public Health and Family Welfare, A.P. Hyderabad is requested to identify a suitable person to work in CMS Machilipatnam and depute the person. If any substitution is necessitated, the Director of Public Health and Family Welfare can propose such limited changes and in consultation with Managing District APMSIDC make such arrangement.

4. The Managing Director, APMSIDC, A.P. Hyderabad and the Director of Public Health and Family Welfare, A.P. Hyderabad are requested to take further necessary action accordingly.

5. Roles and responsible of Medical Officers are appended to this order as Annexure.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**L.V. SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Managing Director, APMSIDC, A.P. Hyderabad.

The Commissioner of Health and Family Welfare, A.P. Hyderabad.

The Director of Public Health and Family Welfare, A.P. Hyderabad.

Copy to:-

All DM&HOs concerned through DPH&FW, A.P. Hyderabad,

All District Treasury Officers concerned through DPH&FW, A.P. Hyderabad,

The P.S. to Minister (HM&FW)

The P.S. to Principal Secretary, HM&FW Dept.

SF/SCs.

//FORWARDED :: BY ORDER //

SECTION OFFICER

Continued to Annexure

**ANNEXURE TO G.O.RT.No. 976, HM&FW (B1) DEPT
DATED: 31-12-2014**

**Roles and Responsibilities of Medical Officer In charge
(District Medical Warehouse (DMW) / Central Medicine Stores)**

He/She will be the Officer In-charge of DMW and assist Managing Director in effective functioning of DMW. The entire responsibility of drug warehouse management i.e., Infrastructure strengthening, receiving medicines and their upkeep & monitoring will be carried out by them.

1. **Strengthening of Hospital Stores:** - MOIC will guide in the strengthening of Hospital based stores and provide assistance in their effective functioning.
2. **Supply Management:** Analyze the requirements of the Hospitals in the district, update the requirements to APMSIDC (HO) and ensure timely supply of medicines to all institutions.
3. **Receipt of medicines:** - Responsible for timely receipt of stocks and daily submission of material receiving certificates (MRC) to Head Office with signatures.
4. **Organize Meetings:-** The MOIC will be convener of the Committee Consisting of the DMHO, DCHS, Superintendent of Teaching Hospital. This Committee will examine indents of all Hospitals under DME, APVVP and DPH. All anomalies in indents will be resolved by this Committee. Later, this Committee will see the utilization and variation in the utilization. Every variation of more than 10 per cent will be inspected by this Medical Officer at a random basis and report to MD APMSIDC Ensure Organization of meetings with the coordination of district level committee and provide regular feedback to District collector and APMSIDC state headquarter.
5. **Coordination:-**Ensure co-ordination between the APMSIDC state headquarter, DM&HO, DCHS and Superintendent and health care institutions.
6. **Reporting:-** Compilation of all reports and information and timely submission to APMSIDC state headquarter.
7. **Supervision:** Monitoring the job responsibilities of Pharmacists, data entry operator and initiating necessary disciplinary action when required. Ensure punctuality, discipline and ensure that all staff members work in the Public interest.
8. **Computerized inventory management:** Monitoring of indents, restriction of indents within EML/AML/ESL/ASL, ensuring FEFO model practice, so that medicines do not expire.
9. **Prescription Audit:** Assisting DM&HO /Superintendent in carrying out prescription audit and sending report to APMSIDC state headquarter.
10. **Incharge of Sub-stores & DDLs:** Check hospital stores and MDCs and ensure that they work strictly as per the storage & dispensing guidelines.
11. **Monthly inspection:** On the last date of every month carry out physical verification of MDW with all HODS's and send report to APMSIDC, head quarters.
12. **Local Purchase:** Issue of Non availability certificates, for timely local purchase by Medical Superintendents, DM&HOs, MOs etc to meet any demand of requisite EML medicines, if they are non available in DMW.

13. **Transportation:** Ensure availability of all medicines at all times in all hospitals by providing timely transportation of medicines/ Surgicles to the doorsteps of the hospitals.
14. **Civil works:** Asses the requirements of civil works at the DMW and at Hospitals stores as well as MDC, for better storage of life saving medicines.
15. Innovations/New strategies to be implemented at MDW, Hospitals for effective functioning of free medicines.
16. Adopt best practices for effective implementation of free medicines.
17. **Miscellaneous:** Ensuring compliance to all orders and directions issued from the APMSIDC state level time to time.

L.V.SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT